

PhD Colloquium Extended Abstract Guidelines

The following guidelines and formatting instructions outline how to prepare and submit your extended abstracts for the PhD colloquium of **16th ICBM on 28th November 2019**. The PhD colloquium of ICBM 2019 is open to all the PhD students registered at University of Sri Jayewardenepura and other universities whose work aligned with sustainable development, economics, management and business-related fields. Doctoral students in any stage of progression in their research can submit **an extended abstract**. The extended abstract should be prepared and submitted adhering to the following guidelines.

Submission of Extended Abstracts

- You may choose to focus on a particular aspect of your work for specific feedback.
- however, you are encouraged to include summary of complete study to receive an overall feedback of your research.
- All submitted extended abstracts must be in English.
- Extended abstract must be saved and submitted as a single file.
- The extended Abstract can be submitted via online.
Fill the online application and together upload the extended abstract.

Extended abstract and online application form should be submitted on or before **15th September 2019**

Extended Abstract Structure

- Title Page
 - Include the title of your paper using Times New Roman 14-pitch font, double spaced and centre aligned
 - Author identifying information such as your name, supervisor(s) information, registered university/ institute, year of enrolment and model of enrolment (full time/part time)
- Main Text
 - Use Times New Roman 12-pitch font, double spaced, justified and 1-inch (2.5 cm) margin all around.
 - Main text must include introduction (background and research problem), research objectives/ Questions, methodology, analysis so far (if applicable), theoretical contribution, conclusion of the abstract
 - Must include 3-6 keywords at the end of the extended abstract.
- References
 - References should be formatted according to the American Psychological Association (APA) 6th ed. referencing style

Extended abstract must be within 800 to 1000 words (This excludes the title page and references).